



ABES Business School, Ghaziabad

Office of Registrar

Ref. No.: ABESBS/RO-B/258 /2025

Date: 30.06.2025

NOTICE

Subject: Important Guidelines for Even Semester Examination 2024-25 – Phase II (Regular & Carry Over)

Dear Students,

As per the University notification, the Even Semester University Examination 2024-25 Phase II (Regular & Carry Over) for MBA 1st Year will commence from **02.07.2025** onwards.

Please note the following important information and guidelines regarding your examination:

- **Examination Center:**
J.S.S. Academy of Technical Education, NOIDA, G.B. Nagar
(College Code – 091)

Examination Guidelines:

1. **Exam Time & Reporting Time:** Morning Shift
 - Exam Timing : 9.30AM to 12.30PM
 - **Reporting Timing: 8:30 AM (Arrival** at the main gate to avoid last-minute rush. Be seated as per the seating plan **at least 30 minutes before** the exam begins).
2. **Dress Code:** Wear your **college uniform** and carry your **college ID card**.
3. **Mandatory Documents:** Carry your **admit card & original college ID card/** any other valid ID proof (such as Aadhar Card, Pan Card, Driving License)
4. **Stationery:** Only **non-programmable calculators** are allowed as per University guidelines.
5. **Restricted Items:** Mobile phones, smart watches or any other electronic gadgets and bags **are strictly prohibited** inside the exam premises. Any violation will be at the student's own risk, and the exam center will not be held responsible for any consequences as *no facility will be provided to store personal belongings at exam centre.*
6. **UFM Rules:** Review the **Unfair Means (UFM) guidelines** carefully to avoid any violations.
☞ Click here to read UFM rules
<http://fms.aktu.ac.in/Resources/Attachments/Circular/9492okjotjsj.pdf>
7. **Conduct:** Maintain **polite, respectful, and cooperative behavior** with the exam center staff and faculty to help ensure a smooth and positive examination environment.
8. **Transport & Parking:** There is **no parking facility** at the exam center. Students are advised to use **public transport**. If you use a personal vehicle, you will have to **park outside the main gate at your own risk**.

Wishing you all the very best for your examinations!

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30/6/25
Nitika Jain
Registrar